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Tally PRO

ADD-CC-01

Time :1 hr

Marks:20

Date:8/12/2019

(Answer all Questions)   **(1*20=20)**

1. _____ denotes reduction in money or increase in liability.

2. Transfer from Main Cash to petty Cash you require to pass _____ voucher.

3. In taxation, TCS stands for_____

4. Sales Tax Ledger falls under which Group?

5. TDS deduction entry can be made through_____

6. Which shortcut key is pressed to go to company Info. menu from Gateway of Tally?

7. _____ is the shortcut to reversing journal from Accounting Vouchers in Tally.

8. Which menu is used to create new ledgers, groups and voucher types in Tally?

9. _____ is the shortcut for sales order in Tally.

10. _____ is the shortcut to rejection in from inventory Vouchers in Tally.

11. Can we allow Expenses/Fixed Assets in Purchase vouchers?

12. _____ is the shortcut to configure a company in Tally.

13. Which option is used in Tally to close opened Company?

14. How many voucher types are provided in Tally to record transactions?

15. Where do we record all type of adjustment entry in Tally?

16. By which option Purchase or Sales register can be viewed?

17. What is TAN?

18. The shortcut key to quit from Tally is_____

19. We can see list of Memorandum Vouchers from_____

20. Recording of actual stock as physically verified or counted is done through___